



Fierté Multi Academy Trust

Ankermoor Primary Academy



COVID-19 - Risk Assessment (linked to Fierte actions)

Task: Start of new academic year 2021-22

Assessors: Simon Russell

Assessment completed (ongoing basis): September 2021. Updates in red - 2nd January (Review changes: 19th January 2022 (BOLD TYPE))

This risk assessment should be read in conjunction with the guidance as set out in the following documents:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Overview

The government continues to manage the risk of serious illness from the spread of the virus. Step 4 marked a new phase in the government's response to the pandemic, moving away from stringent restrictions on everyone's day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people's education - particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for 2 doses by mid-September.

Our priority is for you to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental and physical health.

The following control measures will be implemented to create an inherently safer environment:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.



Learn Together, Achieve Together



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What are the hazards? Risk Level	Who might be harmed and how?	What are you already doing? List the control measures already in place	What further action / information to be considered?	Action to Complete by who -Date
Transmission of COVID-19. Med	Pupils Staff	<p><u>Effective infection control measures</u></p> <p>1. <u>Ensure good hygiene for everyone</u></p> <p>Hand hygiene</p> <ul style="list-style-type: none"> • Frequent and thorough hand cleaning should now be regular practice. • Continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. <p>Respiratory hygiene</p> <ul style="list-style-type: none"> • The 'catch it, bin it, kill it' approach continues to be very important. • The e-Bug COVID-19 website contains free resources, including materials to encourage good hand and respiratory hygiene. <p>Use of personal protective equipment (PPE)</p> <ul style="list-style-type: none"> • Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19. 	<ul style="list-style-type: none"> ➤ Wash hands at prominent times: entering school, after break, before dinner, after toilet use etc. ➤ Ensure hands are sanitised at key times of the day especially before and after using resources e.g. i-pads, P.E resources, Music resources. ➤ Make sure good hand hygiene becomes a routine. <ul style="list-style-type: none"> ➤ Tissues and toilet paper to be made available to all. ➤ Children to ensure they sanitise regularly especially after coughing and sneezing. ➤ Remind parents not to send children in with symptoms. <p>What PPE to wear when caring for a symptomatic individual:</p> <ul style="list-style-type: none"> ➤ A face mask should be worn if you are in face-to-face contact. ➤ If physical contact is necessary, then gloves, an apron and a face mask should be worn. ➤ Wear eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting. <p>In primary schools, we recommend that face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Health advice continues to be that children in primary schools should not be asked to wear face coverings. (Reviewed - masks are optional in school 19.1.22).</p>	Office to ensure sanitiser, PPE and tissues are in good supply - January onwards.





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	<p>2. Maintain appropriate cleaning regimes, using standard products such as detergents</p> <ul style="list-style-type: none"> • Maintain a cleaning schedule. Include regular cleaning of areas and equipment, with a particular focus on frequently touched surfaces. • Cleaners to ensure a regular daily clean occurs using the chemicals as listed in the COSHH information (see cleaning COSHH information). • Classrooms and spaces to be provided with D10 sanitiser spray for handles, tables, chairs and surfaces. <p>3. Keep occupied spaces well ventilated</p> <ul style="list-style-type: none"> • Ensure classrooms and teaching spaces are well ventilated and that a comfortable teaching environment is maintained. • Identify any poorly ventilated spaces and take steps to improve fresh air flow in these areas, giving particular consideration when holding events where visitors such as parents are on site, for example, school plays. • Open external windows to improve natural ventilation, and in addition, open internal doors to create a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so). • Balance the need for increased ventilation while maintaining a comfortable temperature. <p>4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19 when an individual develops COVID-19 symptoms or has a positive test</p> <ul style="list-style-type: none"> • Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on 	<ul style="list-style-type: none"> ➤ Cleaning to be increased for first 2/3 weeks of January and then reviewed. (Reviewed - Cleaning to be reduced 19.1.22). ➤ More frequent cleaning of rooms or shared areas that are used by different groups by both cleaners and staff e.g. community room and library area. ➤ Frequently touched surfaces being cleaned more often than normal. ➤ Thorough cleaning of toilets. ➤ Cleaning down of resources after use. <ul style="list-style-type: none"> ➤ Open windows, leave doors ajar to ensure the air flow is improved. ➤ Consider spaces with limited ventilation e.g. community room and resource room - open windows and doors. ➤ Ensure staff are considering numbers; being spaced apart and keeping windows open in particular areas of high volume e.g. the staff room. <p>The main symptoms of coronavirus (COVID-19) are:</p> <ul style="list-style-type: none"> • a high temperature - this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • a new, continuous cough - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • a loss or change to your sense of smell or taste - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal 	
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		<p>COVID-19 (for example, they are required to quarantine).</p> <ul style="list-style-type: none"> • If anyone in your school develops COVID-19 symptoms, however mild, you should send them home and they should follow public health advice (see next section). • For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household. <p>If a pupil is awaiting collection they should:</p> <ul style="list-style-type: none"> • Be moved from the classroom to the head's office. • Any pupils who display signs of infection are taken home immediately, or as soon as practicable, by their parents - the parents are advised to contact NHS 111 immediately or call 999 if the pupil becomes seriously ill or their life is at risk. (If this occurs in school, before parent collects, please follow same procedure). • A window should be opened for fresh air ventilation if possible. • Appropriate PPE should also be used if close contact is necessary. • Any rooms used, including toilets, should be cleaned after they have left. • The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection 		
<p>Contact with pupils or staff with coronavirus symptoms.</p> <p>Med</p>	<p>Staff Pupils</p>	<p><u>Tracing close contacts and isolation</u></p> <p>The self-isolation advice for people with coronavirus (COVID-19) has changed. It is now possible to end self-isolation after 5 full days if you have 2 negative LFD tests taken on consecutive days. The first LFD test should not be taken before the fifth day after your symptoms started (or the day your test was taken if you did not have symptoms). The self-isolation period remains 10 full days for those without negative results from 2 LFD tests taken a day apart.</p> <p>Close contacts in schools are now identified by NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</p>		





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	<p>From 14 December 2021, adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result. Daily testing of close contacts applies to all contacts who are:</p> <ul style="list-style-type: none"> • fully vaccinated adults - people who have had 2 doses of an approved vaccine • all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status • people who are not able to get vaccinated for medical reasons • people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine <p>Children under 5 years who are identified as close contacts are exempt from self-isolation and do not need to take part in daily testing of close contacts. They are advised to take a PCR test if the positive case is in their household.</p> <p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting then the school's contingency plan will be adopted.</p>		
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<p>Contact with pupils or staff with coronavirus symptoms.</p> <p>Med</p>	<p>Pupils Staff</p>	<p><u>Asymptomatic testing and PCR tests</u> Testing remains important in reducing the risk of transmission of infection within schools. Staff should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but is strongly encouraged. Schools are strongly encouraged to ask parents and other visitors to take a lateral flow device (LFD) test before entering the school. There is no need for primary age pupils (those in year 6 and below) to regularly test, unless they have been identified as a contact for someone who has tested positive for Covid-19 and therefore advised to take lateral flow tests every day for 7 days.</p>		<p>Office Admin to continue management of staff results and ordering of LFTs.</p>
<p>Contracting COVID-19 for vulnerable and extremely vulnerable people.</p> <p>High</p>	<p>Vulnerable and extremely vulnerable people.</p>	<p><u>Attendance and attendance of Pupils and staff who are clinically vulnerable or clinically extremely vulnerable</u></p> <p>Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. Children and young people who were previously identified as being in one of these groups, are advised to continue to follow the guidance contained in <i>Coronavirus: how to stay safe and help prevent the spread</i>.</p> <p>Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice.</p>	<p>School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school.</p> <p>Where a child is required to self-isolate or quarantine because of COVID-19 in accordance with relevant legislation or guidance published by PHE or the DHSC they should be recorded as code X (not attending in circumstances related to coronavirus).</p> <p>Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).</p> <p>For pupils abroad who are unable to return, code X is unlikely to apply. In some specific cases, code Y (unable to attend due to exceptional circumstances) will apply. Further guidance about the use of codes is provided in the school attendance guidance.</p> <p>In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending your school, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Your decision would need to be carefully</p>	





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			considered in light of all the circumstances and current public health advice.																								
Managing entrance and exit to school effectively to ensure safety Med	Staff Pupils Parents	<p>Contact and mixing - Entrance and Exit</p> <p>The government no longer recommends that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not be used in schools from the autumn term and also in the spring term.</p> <p style="color: red;">Continuation of full curriculum delivery alongside programmes and activities to support pupils to makeup education missed as a result of the pandemic (Education recovery support).</p> <p style="color: red;">Assemblies will continue face to face but not for the 1st 2 weeks of the return (5th January - 19th January), and lunchtimes will continue in the hall but year groups will be seated together. (Reviewed: Assemblies to re-commence 21.1.22 - children spaced apart).</p> <p>All children enter via the side gate (keeping away from the main gate) between 8:40am and 8:50am - parents drop off and go.</p> <p>On exit, all staff to line children up on main playground by 3:20pm. Parents enter school via side gate at 3:15pm and playground gate will open at 3:20pm for parents to collect children and exit via large gates to ensure a slick movement out of school.</p>	<table border="1"> <thead> <tr> <th>Year</th> <th>Staffing</th> <th>Entrance</th> <th>Exit</th> </tr> </thead> <tbody> <tr> <td>Year 6</td> <td>Mrs Porter</td> <td rowspan="5">8:40am - 8:50am - Children arrive in school and parents drop off at side gate. Children walk down independently and daily mile to commence. Whistle to be blown at 8:49 and children to line up.</td> <td rowspan="5">3:20pm - All children to be lined up on playground by 3:20pm. Side gate opened for parents at 3:15pm and children free flow out of main gate and up school drive to exit at 3:20pm.</td> </tr> <tr> <td>Year 5</td> <td>Mrs Price</td> </tr> <tr> <td>Year 3/4</td> <td>Mr FitzPatrick / Mrs Walk</td> </tr> <tr> <td>Year 2</td> <td>Mrs Walker</td> </tr> <tr> <td>Year 1</td> <td>Mrs Walton</td> </tr> <tr> <td>Year R</td> <td>Mrs Davies</td> <td>8:40am - 8:50am entrance through side gate and then in through Reception gate.</td> <td>3:20pm - Children to leave school via Reception gate and side gate at 3:20pm. Note: Reception children will be collected first if siblings in other classes.</td> </tr> </tbody> </table>				Year	Staffing	Entrance	Exit	Year 6	Mrs Porter	8:40am - 8:50am - Children arrive in school and parents drop off at side gate. Children walk down independently and daily mile to commence. Whistle to be blown at 8:49 and children to line up.	3:20pm - All children to be lined up on playground by 3:20pm. Side gate opened for parents at 3:15pm and children free flow out of main gate and up school drive to exit at 3:20pm.	Year 5	Mrs Price	Year 3/4	Mr FitzPatrick / Mrs Walk	Year 2	Mrs Walker	Year 1	Mrs Walton	Year R	Mrs Davies	8:40am - 8:50am entrance through side gate and then in through Reception gate.	3:20pm - Children to leave school via Reception gate and side gate at 3:20pm. Note: Reception children will be collected first if siblings in other classes.	N.B T.As and other support staff may take out a variety of different classes depending on cover class hence they are not listed e.g. PPA cover of classes.
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Contact with other pupils or staff Med	Pupils Staff	<p>Contact and mixing - Breakfast Club and Lunchtime</p> <ul style="list-style-type: none"> At Breakfast Club, children will be sitting in year groups to ensure breakfast bubbles are created. Breaktime to commence at 10:30am for whole school until 10:45am. 	<table border="1"> <thead> <tr> <th>Year</th> <th>Break times (15 mins)</th> <th>Lunch times</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>10.30am-</td> <td rowspan="4">12:10pm to hall - all children but now sitting in year groups. Mrs Booth - Supervise eating. Mrs Elbro - Supervise eating. Mrs Asson - Support Kitchen. 1pm - Play ends.</td> </tr> <tr> <td>5</td> <td>10.45am -</td> </tr> <tr> <td>4</td> <td>KS2</td> </tr> <tr> <td>3</td> <td>playground</td> </tr> </tbody> </table>			Year	Break times (15 mins)	Lunch times	6	10.30am-	12:10pm to hall - all children but now sitting in year groups . Mrs Booth - Supervise eating. Mrs Elbro - Supervise eating. Mrs Asson - Support Kitchen. 1pm - Play ends.	5	10.45am -	4	KS2	3	playground	If it is a sunny day, we can use the quad area to ensure hall is relieved of numbers.									
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		<ul style="list-style-type: none"> Lunchtimes to remain at 12.10pm for KS2 and 12.30pm for KS1. Children will now sit in year groups in the dining hall. Playground to be used in the first instance and only use field if weather is dry enough. Forest area is out of bounds for all children. 	<table border="1"> <tr> <td></td> <td></td> <td>As children finish eating, J.B or S.E leave for play duty with the 2nd following once more children finish, leaving R.A to finish the duty.</td> </tr> <tr> <td>2</td> <td>10.30am-</td> <td rowspan="3">12:30pm - Stagger eating but now sitting in year groups. Rotate each year group to eat e.g. Reception in hall. Year 1 and 2 play and then send in when reception go out. Mrs Wray - Playground. Mrs Morris - Supervise eating. Mrs Asson - Support Kitchen. Children free flow out of the hall once lunches are checked and another class will enter. Once finished, K.M will join S.W on the playground, leaving R.A to finish the duty. 1:20pm - Play ends.</td> </tr> <tr> <td>1</td> <td>10.45am - KS1 playground</td> </tr> <tr> <td>R</td> <td>In the Moment</td> </tr> </table>			As children finish eating, J.B or S.E leave for play duty with the 2 nd following once more children finish, leaving R.A to finish the duty.	2	10.30am-	12:30pm - Stagger eating but now sitting in year groups. Rotate each year group to eat e.g. Reception in hall. Year 1 and 2 play and then send in when reception go out. Mrs Wray - Playground. Mrs Morris - Supervise eating. Mrs Asson - Support Kitchen. Children free flow out of the hall once lunches are checked and another class will enter. Once finished, K.M will join S.W on the playground, leaving R.A to finish the duty. 1:20pm - Play ends.	1	10.45am - KS1 playground	R	In the Moment	
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Loss of Education Low	Pupils	<p><u>Continuation of learning for those children who are not attending school</u></p> <ul style="list-style-type: none"> Where appropriate, pupils who need to self-isolate because they have tested positive to work or learn from home if they are well enough to do so. Schools should maintain your capacity to deliver high-quality remote education for the academic year. Reception / Year 1 children to use Tapestry and Years 2-6 use Teams. Reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education. 	<p>N.B Remote learning is to become a legal duty if children are unable to attend due to Covid 19.</p> <p>*If staff are absent through Covid or an illness related, we will use other staff to facilitate cover to ensure the school is remains open. This may mean doubling up classes or using all members of the team.</p> <p>We will then contact the Local Outbreak team and follow the Outbreak plan as required.</p>	Staff to ensure provision for absent pupils is completed.										
Pupils wellbeing and support High	Pupils	<p><u>Ensuring children's needs are met linked to well-being needs</u></p> <ul style="list-style-type: none"> Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. You can access useful links and sources of support on promoting and supporting mental health and wellbeing in schools. 	<p>➤ Ensure the Mental Health Champion is following needs of children who are struggling and that Class teachers fully support this.</p>											





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Risk of transferring the virus from or to Contractors Low	Staff Pupils Contractors	<u>Managing contractors and visitors</u> ➤ Office Admin team to ensure that visitors are aware of the school's control measures. ➤ Visitors to wash hands/sanitise on arrival and when leaving school. ➤ Office Admin to attempt to book contractors outside of school hours.	➤ Ensure contact details are taken in case of any outbreak in school.	
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This is an ever-changing situation and this risk assessment will be reviewed to reflect any changes in guidance.

Signature of assessor: *Simon P Russell*

Print Name: Simon Russell

Useful Websites and contact details:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.gov.uk/government/organisations/public-health-england>

DFE helpline- 0800 0468687 option 1

Staffordshire Local Outbreak team: 01785 854004 Public Health England- 0207654800

